



ALLIED HEALTH STUDENT ONBOARDING 2017/2018

CURRENT TMC EMPLOYEE

Only use this form if the student is a current TMC employee. The paperwork must be completed **30 days prior** to the clinical rotation. Email completed paperwork or questions to Erin Singleton at Kimberly.bauer@tmcmed.org or reach her at 816-404-3685. Please note there may be a delay in response up to five business days.

STUDENT ROTATION INFORMATION	
Student	Name: _____
Student Contact Info	Email: _____ Phone: _____
Academic Institution	Name: _____
TMC Clinical Instructor/Dept	Instructor: _____ Dept/Field of Study: _____
TMC Location	Health Sciences District: _____ Lakewood: _____ Behavioral Health: _____ Other: _____
Clinical Rotation	Start Date: _____ End Date: _____
REQUIREMENTS FOR THE ACADEMIC INSTITUTION	
Program Accreditation Certificate	Yes, TMC has on file: _____
Liability Insurance	Yes, TMC has on file: _____
Clinical Education Agreement with TMC	Yes, TMC has on file: _____
CPR REQUIREMENTS	
For Allied Health Students, we follow each department's CPR requirements for staff. Please see below if it is required for your field. If so, TMC requires Basic Life Support (BLS) in-person training. TMC does not provide the training.	
Counseling: Psychology/Social Work	Not Required
Dental Hygiene	Not Required
Dietetic, Nutrition	Not Required
Health Information Management	Not Required
Interpretive Services	Not Required
Lab/Phlebotomy	Not Required
Music Therapy	Required
Rehab: Occupational Therapy/Physical Therapy/Speech Pathology	Required
Pharmacy	Not Required
Radiology	Required
Student's Field of Study: _____	CPR Required? No: _____ Yes: _____ Exp. Date: _____
FINAL REVIEW BY SCHOOL COORDINATOR/REPRESENTATIVE	
The school has all pertinent documents on file and available to TMC upon request.	

School Coordinator/Representative

Name (print): _____ Signature: _____

Title _____ Phone: _____ Email _____

Please email completed paperwork 30 days prior to the clinical rotation to Erin Singleton at Kimberly.bauer@tmcmed.org or fax to 816-404-2003. Once reviewed; an email will be sent to the student, the school representative, the TMC clinical instructor and TMC security notifying all of any outstanding items or confirming the student is cleared. Please note that while Hepatitis B and Tdap vaccinations are not required, they are strongly recommended. Thank you for choosing Truman Medical Centers.