

# Admissions and Application Checklist

## Timeline of Admission

Applications and accompanying materials may be submitted at any time. However, all requirements must be met prior to submission of the application packet.

**August 15:** Application Deadline

**September-October:** Interviews conducted, by invitation only

**End of October:** Admission offered to selected applicants

**May (of the following year):** Orientation and coursework begins

## Application Process

1. Complete and submit the CRNA Enrollment Application Step 1
2. Complete and submit the CRNA Supplemental Application Step 2. This will be e-mailed to you upon submission of Application Step 1. This step will require you to upload the following documents:
  - a. Curriculum Vitae (CV)
  - b. Personal Statement
  - c. UNOFFICIAL GRE Test Results
  - d. RN License(s)
  - e. Certifications: ACLS, BLS, PALS, and specialty certifications (i.e. CCRN and TNCC)
3. Additional Documentation to be submitted
  - a. **OFFICIAL** Transcripts for every college/university ever attended
  - b. **OFFICIAL** GRE Test Results to UMKC
  - c. Three (3) Professional References
  - d. Application Fee of \$100: **MONEY ORDER** or **CASHIER'S CHECK** (made payable to TMC School of Nurse Anesthesia) to Admissions Committee, TMC School of Nurse Anesthesia. Personal checks cannot be accepted

## Selection Process

The Admissions Committee will invite for interview those applicants whom they consider to be capable of the greatest success in doctoral studies and the anesthesia program. Academic achievement, evidence of sound physical and emotional health, ethical and moral character, and motivation to undertake serious study are essential for graduate school success. Average class size is 15-18 students.

Selection is based on the following criteria:

1. Transcripts and grade point average
2. Quality of clinical experience
3. Evaluation of letters of recommendation
4. GRE Score
5. Personal interview (by invitation)

# Application Requirements - Checklist

- Bachelor of Science in Nursing (BSN) or MSN** from a regionally accredited college or university with a nursing program that is accredited by a nationally recognized nursing accrediting agency (CCNE or ACEN).
- Registered Nursing License:** Unencumbered licensure in the state of Missouri is required prior to admission (not application). Provide a copy of RN card(s) and online verification of expiration date(s).
- Minimum one-year full-time work experience, or its part-time equivalent, as an RN in a critical care setting** (ICU strongly preferred).
- Specific undergraduate coursework:
  - General Chemistry I
  - Organic Chemistry I with lab (grade of B or better highly recommended)
  - Undergraduate freestanding Health Assessment course (grade of B or better prior to the first clinical course)
  - Undergraduate statistics (or quantitative analysis) course recommended
- Graduate Record Exam:** MUST BE TAKEN BY AUGUST 15 OF APPLICATION YEAR. A combined verbal and quantitative (QV) score of 300 (1000 older scale) or above and an Analytical Writing (AW) score of 3.5 or greater (all scores are reviewed in relation to the overall application).
  - GRE must be completed within 5 years prior to application.
  - OFFICIAL GRE test results must be mailed to UMKC. (The Institution code for UMKC is 6872. Contact UMKC at 816-235-2576 with any questions.)
  - Copy of GRE test results must be provided to TMC School of Nurse Anesthesia.  
See GRE Example: <http://hospitalhillkc.org/files/cna/gre-examinee-score-report-sample.pdf>
- Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) & Pediatric Advanced Life Support (PALS):** Copies of ACLS/ BLS required for application. PALS required prior to admission. Please sign cards if applicable.
- Minimum cumulative grade point average of 3.2 for the BSN or MSN degree** (based on a 4.0 scale). Emphasis will be placed on science and math course GPA.\*
- Three (3) Professional References:**
  - Immediate supervisor
  - Faculty professor from BSN or MSN program representing a capstone or practicum project or an additional professional reference
  - Professional reference able to assess your professional characteristics
- Personal Statement:** This should address your professional goals and how this program will help you achieve them (include the references you used to provide this statement). (maximum 1 page) (APA formatting strongly encouraged).
- Official transcripts** FROM EVERY COLLEGE/UNIVERSITY EVER ATTENDED. Official transcripts must be sent directly to the TMC School of Nurse Anesthesia.
- Curriculum Vitae (CV)**
- Personal interview with Admissions Committee (by invitation):** Invitations for personal interviews will be sent in September-October of each year.
- UMKC School of Nursing and Health Studies Application Instructions.** Students who are invited to interview at TMC School of Nurse Anesthesia will receive instructions for applying to UMKC School of Nursing and Health Studies at that time.

\* Students may be admitted on probation if their grade point average is between 3.0 and 3.19. The probationary status will be removed when the student has successfully completed their first nine (9) hours with a grade of B (not B- or C) or better for each course. Failure to successfully complete these nine (9) hours the first time will result in dismissal from the program. \* **Highly successful, exceptional applicants with a cumulative BSN or MSN GPA below 3.0 may petition the Student Affairs Committee for special consideration.** The decision of the committee will be final.